



SERVICE AGREEMENT

NNRG and Northwest Certified Forestry Member

The Northwest Natural Resource Group (NNRG) is a non-profit organization committed to promoting innovative forest management strategies that support the health of forest and freshwater ecosystems while enhancing economic development in Pacific Northwest communities. NNRG's Northwest Certified Forestry (NCF) program is organized around the goal of providing landowners that are committed to sustainable forest management with cost-effective access to Forest Stewardship Council (FSC) certification and a number of complementary services including:

- Market and supply chain development
- Member advocacy
- Discounted educational workshops
- Information services

This contract establishes the responsibilities of NNRG and landowners (members) participating in the program.

NNRG hereby agrees to the following:

1 - Administration:

1.1 - NNRG will maintain a listing of the participating landowners and parcels as well as copies of forest management plans, site monitoring records, and other relevant documents for each property in the certified pool. All proprietary information will be kept confidential and will be available to NCF assessors and the group certificate auditor (Woodmark) for certification compliance purposes only.

1.2 - NNRG will review and approve the management plans, associated documents, and practices for all parcels within the certified pool. Review and approval responsibilities can only be delegated to another party through the development of an explicit written contract for services with NNRG.

1.3 - NNRG will ensure consistent, FSC-compliant forest management on enrolled lands by:

- 1.3.1 - Providing written templates for management planning compatible with FSC certification and applicable state forest practices rules.
- 1.3.2 - Providing information and resources regarding recommended management practices

- 1.3.3 - Providing assistance in identifying priorities for restoration and conservation occurring on participating parcels
- 1.3.4 - Developing and recommending training opportunities for participants
- 1.3.5 - Ensuring that service providers meet eligibility requirements detailed in the NCF Operations Manual.

2 – Inventory & Monitoring

2.1 - NNRG will assure a system of inventory which provides the data necessary to track management, evaluate resource conditions, facilitate future planning, and support marketing efforts.

2.2 - NNRG will establish a flexible monitoring protocol that assists with improving management practices and demonstrates the long-term effect of the management treatments.

3 - Market Development

3.1 - NNRG will assist members in regional market development by:

- 3.1.1 - Providing regularly updated specific contact and specification information on potential FSC buyers both within and outside the focus area
- 3.1.2 - Facilitating regional supply chain development
- 3.1.3 - Coordinating marketing opportunities
- 3.1.4 - Conducting marketing and outreach with key end user groups and strategic partners
- 3.1.5 – Providing members with qualified sales leads

4 - Member Services

4.1 - NNRG will provide the following additional member services:

- 4.1.1 - A 20% or greater discount to a minimum of four NCF workshops per year
- 4.1.2 - A minimum of two field tours per year
- 4.1.3 - Access to the Member section of the NCF website
- 4.1.4 - A quarterly newsletter
- 4.1.5 - Access to a member email list serve
- 4.1.6 - Referrals to Preferred Service Providers and other appropriate agencies

4.2 - NNRG will provide all participating landowners copies of all operating manuals and procedural documents related to NCF.

4.3 - NNRG will represent members' concerns and feedback regarding FSC and certifier actions and policy to both parties respectively.

4.4 - NNRG will communicate any changes in NNRG's certification status or significant changes in FSC policy.

4.5 - NNRG will notify participating landowners in writing when their management is in non-compliance with certification and assist them in reestablishing compliance when feasible, based on mutually agreeable time lines.

The participating landowner (member) hereby agrees to the following:

5 - Management Planning

5.1 - Member will maintain an NNRG approved forest management plan and establish a long-term commitment to FSC standards.

6 - Policy

6.1 - Member will abide by all NCF policies and operational guidelines defined in the NCF Operations Manual.

6.2 - Member will comply with all corrective actions, suspension or termination procedures relevant to meeting the certification standards.

6.3 - Member will notify NNRG within 30 days of:

6.3.1 - Making any changes to their management plan. Any proposed changes must be reviewed for certification compliance and approved by NNRG

6.3.2 - A change in management or ownership

6.3.3 - Any management change causing long-term objectives or activities being no longer compatible with NCF, the principles and criteria of FSC certification, or the approved forest management plan.

7 - Assessments

7.1 - Following a minimum two days prior notice, member will grant NNRG and certifier staff and designated contractors access to forest lands in the certified pool to review compliance with certification standards.

7.2 - Member will verify that:

7.2.1 - Ownership of parcels in the certified pool is legally secure by providing adequate documentation

7.2.2 - Property boundaries are properly identified on the ground prior to harvest

7.2.3 - Timber harvesting or other operations are legally permitted

8 - Fees for Service

8.1 - Member will pay annual NCF membership fees within 15 days of invoice or through an NNRG approved payment plan. Flat fees are based on total acreage of certified management units. Reductions for no management in the previous year are not available to new members. Member understands that NNRG reserves the right to raise flat fees by a maximum of 20% per year.

Membership Level	Acreage	Annual Cost
Family Forest	1-80	\$200
No management reduction	1-80	\$50
Medium Forest	81-500	\$240
No management reduction	81-500	\$120
Large Forest	501-2470	.50¢/acre

8.2 - Member will pay for any contracted services related to forest management activities, such as provided by foresters, loggers, tree planters or others.

Both parties agree to the following:

9 - Contract Duration

The period of this contract is from the date of signing by the NCF Director to the end of the certification contract period between NNRG and the certifier, Woodmark (January 6th, 2010).

10 - Termination

Failure by NNRG or the member to abide by the provisions of this contract shall, upon written notification by either party, be grounds for termination of the agreement. Both parties also reserve the right to terminate the agreement with 30 days written notice for any reason.

Landowner

Printed Name

Signature

Date

Director, Northwest Certified Forestry

Printed Name

Signature

Date